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*Glen Waverley South Primary School is **committed to lifelong learning** by providing an inclusive, supportive and nurturing community in which diversity is valued and celebrated.*

Dear parent/guardian,

Glen Waverley South Primary School is looking forward to another great year of teaching and learning and would like to advise you of Glen Waverley South Primary Schools' voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer a wide range of subjects and special curriculum experiences; sporting opportunities; student leadership training; enhanced digital learning opportunities; new library and class books; and the upgrade of the front of our school garden entrance area.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**Con Vellios**  
Principal

**Kathryn Horley**  
School Council President



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<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Level 1 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"><li>• Student Stationary Items (\$87.00)</li><li>• Art – paint brushes, paint, glitter, coloured paper, craft paper (\$5.00)</li><li>• STEAM (Science, Technology, Engineering, Art, Maths) – ingredients for cooking, craft, stationary (\$5.00)</li><li>• LOTE (Language Other Than English) Japanese – glue, paper, pencils (\$3.00)</li><li>• Mathematics – numeracy equipment (\$5.00)</li><li>• English – classroom readers (\$10.00)</li><li>• Sports – repairs, equipment and School Sports Victoria membership (\$10.00)</li></ul>	\$125.00
<i>Level 1 Online Subscriptions</i> <ul style="list-style-type: none"><li>• Mathletics (\$14.75)</li><li>• Essential Maths (\$9.00)</li><li>• Reading Eggs (\$13.18)</li><li>• Guided and Independent Reading Scheme (\$10.00)</li></ul>	\$47.00
<i>Level 1 ICT Devices – provision of devices from the shared classroom sets</i>	\$25.00
<i>Level 1 Printing and photocopying of worksheets and learning materials</i>	\$20.00
<b>Total Curriculum Contributions</b>	<b>\$217.00</b>

Other Contribution amounts listed below are suggested amounts **per FAMILY**.

Families making one or more of the Other Contributions can choose the suggested amount or a different amount to contribute.

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>First aid equipment</i>	\$10.00
<i>Library Fund contribution to support book purchases and other equipment that sustain the library as a valuable resource</i>	\$30.00
<i>School grounds maintenance and improvements</i>	\$75.00



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Tax deductible contributions	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$60.00
<b>Total Amount</b>	<b>\$175.00</b>

### Extra-Curricular Items and Activities

Glen Waverley South Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

*Due to future uncertainty and lockdowns Extra-Curricular Items and Activities will be communicated during the 2022 school year.*

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Optional camps, excursions and activities - to be scheduled (details will be communicated during the school year)</i>	<i>\$To be advised</i>	
<b>Total Extra-curricular Items and Activities</b>		<b>\$To be advised</b>

### Financial Support for Families

Glen Waverley South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (for eligible parents/guardians Centerlink card holders, application forms will be available from the school office in 2022)
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sherryn Davies, Business Manager.

Ph: 03 9560 6371 | Email: [sherryn.davies@education.vic.gov.au](mailto:sherryn.davies@education.vic.gov.au)



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## Total

Category	
Curriculum Contributions	\$217.00
Other Contributions ( <b>per FAMILY</b> )	\$175.00
Extra-Curricular Items and Activities	\$To be advised

## Payment methods

Payments can be made through Compass (preferred method), BPAY, credit card, cash or cheque.

## COMPASS

Payments can be made via Course Confirmation and Payments.



- Compass**
1. Log into Compass using your parent login details (contact the school office if you have any issues)
  2. Open **Course Confirmation and Payments** and select the payments that you would like to make.
  3. Complete your Debit/Credit Card details and submit.

## BPAY PAYMENT



**Bill Code 87361**

**Bill Reference** is located on your Family Statement.

## CREDIT CARD



Credit card payments can be made in person at the school office, by completing the form on the following page and providing it to the school office, or by ringing the school office on 9560 6371 with your details.

## CASH AND CHEQUE

Cash and cheques will be accepted at the school office. Cheques should be made payable to Glen Waverley South Primary School.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.